

Name \_\_\_\_\_ Contract Date \_\_\_\_\_  
 Address \_\_\_\_\_ Wage Rate \_\_\_\_\_  
 City/State \_\_\_\_\_ Present Employer \_\_\_\_\_  
 Month & Year \_\_\_\_\_ Phone \_\_\_\_\_

**WAUSAU STEAMFITTER SERVICE/REFRIGERATION APPRENTICE MONTHLY WORK RECORD**

	1	2	3	4	5	Day School	Total	Night School
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Month Total								
Previous Totals								
Total to Date								

Supervisor Signature \_\_\_\_\_ Apprentice Signature \_\_\_\_\_

**Supervisor Evaluation:** ALL EVALUATION BOXES **MUST** BE COMPLETED.

Each box in the Supervisor evaluation section must contain a rating of A, B, C, D, or F based on the individual's time in the trade and training.

Attitude \_\_\_ Dependability \_\_\_ Quality of Work \_\_\_ Appearance to Customer \_\_\_ Care of Tools \_\_\_ Safety \_\_\_

Written Comments Required: Supervisor \_\_\_\_\_

Apprentice \_\_\_\_\_

**WAUSAU STEAMFITTER SERVICE/REFRIGERATION APPRENTICE MONTHLY WORK RECORD**

ALL THE HOURS YOU ARE COMPENSATED FOR SHOULD BE ENTERED IN ONE OF THE SIX (6) CLASSIFICATIONS LISTED BELOW

1. SYSTEM PIPING INSTALLATIONS – 2500 HOURS
2. TROUBLESHOOT/SERVICE SYSTEM/EQUIPMENT INSTALLATION – 1500 HOURS
3. INSTALL/TROUBLESHOOT CONTROLS – 1500 HOURS
4. MECHANICAL SKILLS – 1500 HOURS
5. MISCELLANEOUS – 500 HOURS

DAY SCHOOL: PAID RELATED INSTRUCTION – 624 HOURS

**For days spent on vacation, sick leave, laid off, etc., show this on your work record on the proper days.**

These cards form a permanent record of your apprenticeship training and assist the Committee in safeguarding your rights and opportunities to receive well-rounded experience in the trade you selected. It is your responsibility to make sure they are accurate and turned in **on time** and **signed!**