

LACROSSE AREA PLUMBER APPRENTICE MONTHLY WORK RECORD

Name _____
 Street _____
 City _____ State _____
 ZIP _____ Email _____

Month/Year _____
 Contract Date _____
 Phone () _____ Cell () _____
 Employer(s) _____

Day of Month ↓	1	2	3	4	5	6	7	Total	NS
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
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16									
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18									
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20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
Month Total									

Supervisor's Signature _____

Apprentice's Signature _____

Supervisor Evaluation: Please complete ALL evaluation boxes.
 Each box in the supervisor evaluation section must contain a rating of A, B, C, D, or F based on the individual's time in the trade and training.

ATTITUDE
 DEPENDABILITY
 QUALITY OF WORK
 APPEARANCE TO CUSTOMER
 CARE OF TOOLS
 SAFETY

Supervisor Comments: _____

Apprentice Comments: _____

LACROSSE AREA PLUMBER APPRENTICE MONTHLY WORK RECORD

Record your experience at the end of each workday. The website for entering your hours online is: www.apprenticeworkrecord.com. If you have any questions, please call (920) 734-3148.

Work records must be submitted online no later than the 10th of the following month. Failure to enter hours online by the 10th will result in an additional 10 hours of night school added to your requirements. Your complete cooperation with the Apprenticeship Committee in entering your hours promptly, every month, is required.

All hours that you are compensated for should be entered in one of the seven (7) classifications listed below:

1. Interior & exterior underground sanitary and storm sewer work, or private sewage systems.
2. Vertical stacks and branches, including soil, waste vent, and conductors.
3. Water supply systems, including underground and above ground domestic potable hot and cold water systems, cross-connection control, and water treatment.
4. Setting and connecting all types of plumbing fixtures and appliances, including those connected with both the water supply and waste systems.
5. Plumbing Layout/Service
6. Core drilling, stock work, truck driving
7. Day school (Paid-related Instruction)
NS Night school hours

If you are on vacation, sick leave, laid off, etc., note this on your work record for those days.

These cards form a permanent record of your apprenticeship training and assist the Committee in safeguarding your rights & opportunities to receive a well-rounded experience in the trade you selected. It is your responsibility to make sure they are **accurate** and turned in **on time**.

Be sure to total each day & column.