

# N.E.W. PLUMBERS APPRENTICE MONTHLY WORK RECORD

Name \_\_\_\_\_  
 Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 ZIP \_\_\_\_\_ Email \_\_\_\_\_

Month/Year \_\_\_\_\_  
 Contract Date \_\_\_\_\_  
 Phone ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_  
 Employer(s) \_\_\_\_\_

Day of Month↓	1	2	3	4	5	6	7	8	9	Total	NS
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
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21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31											
Month Total											

Supervisor's Signature \_\_\_\_\_

Apprentice's Signature \_\_\_\_\_

**Supervisor Evaluation: Please complete ALL evaluation boxes.**

Each box in the supervisor evaluation section must contain a rating of A, B, C, D, or F based on the individual's time in the trade and training.

ATTITUDE 
 DEPENDABILITY 
 QUALITY OF WORK 
 APPEARANCE TO CUSTOMER 
 CARE OF TOOLS 
 SAFETY

Supervisor Comments: \_\_\_\_\_

\_\_\_\_\_

Apprentice Comments: \_\_\_\_\_

\_\_\_\_\_

## N.E.W. PLUMBERS APPRENTICE MONTHLY WORK RECORD

Record your experience at the end of each workday. The website for entering your hours online is: [www.apprenticeworkrecord.com](http://www.apprenticeworkrecord.com). If you have any questions, please call (920) 734-3148.

**Work records must be submitted online no later than the 15<sup>th</sup> of the following month. Failure to enter hours online by the 15<sup>th</sup> will result in an additional 20 hours of night school added to your requirements.** Your complete cooperation with the Apprenticeship Committee in entering your hours promptly, every month, is required.

All hours that you are compensated for should be entered in one of the nice (9) classifications listed below:

1. Interior underground sanitary and storm sewer work.
  2. Vertical stacks and branches, including soil, waste vent, and conductors.
  3. Water supply systems, domestic potable hot and cold-water systems, cross-connection control, and water treatment.
  4. Setting and connecting all types of plumbing fixtures and appliances, including those connected with both the water supply and waste systems.
  5. Plumbing Layout/Service
  6. Site Utilities; exterior, and/or private sewage systems
  7. Day school
  8. Miscellaneous - include any work not covered above; not to include hangers or core drilling
  9. Air, gas, medical gas, and process piping
- NS Night school hours

For days spent on vacation, sick leave, etc., so indicate.

These cards form a permanent record of your apprenticeship training and assist the Committee in safeguarding your rights and opportunities to receive well-rounded experience in the trade you selected. It is your responsibility to make sure they are **accurate** and turned in **on time**.

**Be sure to total the hours for each day and each category.**